

A student who does not collect his report on the Report Day will be considered withdrawn from the school and his name will be struck off from the school roll. All are expected to have paid the entire school fees for the Academic Session 2018-19.

3. Parents who, due to the exigency of time or even otherwise, would like to apply for Transfer Certificate for their sons, need to do so on or before Monday, 25 March 2019 by 12 noon. I wish those students who leave our School the very best and all God's blessings and success.

4. Distribution of Textbooks:

Textbooks will be made available by a Distributor in the school premises on the following days:

23.03.2019	Saturday	Class – KG	9.00 am to 11.00 am
		Class – 1	11.00 am to 1.00 pm
		Class – 2	2.00 pm to 4.00 pm
24.03.2019	Sunday	Class – 3	9.00 am to 11.00 am
		Class – 4	11.00 am to 1.00 pm
		Class – 5	2.00 pm to 4.00 pm
25.03.2019	Monday	Class – 6	9.00 am – 11.00 am
		Class – 7	12.30 pm to 2.30 pm
		Class – 8	3.00 pm to 5.00 pm
26.03.2019	Tuesday	Class – 9	9.00 am – 11.00 am

Those who wish to avail this facility please adhere to the given date and time.

5. **ICSE & ISC 2019:** This year we have 204 students who are writing their ICSE Exams and 159 students writing their ISC Examinations. We wish them God's blessings and every success.

6. **New Scholastic Year (2019-20):** The New Scholastic year will begin on **Wednesday, 03 April 2019**. The **Junior Section will have its Assembly at 7.35 am** and classes will give over by 9.30 am. The **Senior Section will have its Assembly at 8.05 am**. Classes 6, 7 and 8 will give over at 10.00 am and Classes 9, 10 and 12 will give over around 11.45 am on the first day.

7. **School Fees:** There will be an increase of about 12% in the monthly tuition fees of your son. May I remind you to clear the school fees every month on or before the due date.

8. **Transport:** It is advisable that your children use public transport or chartered buses / car pool to school and back. Reducing the traffic congestion shall add to your child's sense of social responsibility. **Please insist that the transporters reach school on time.** It is the responsibility of the parent to see that the condition of the vehicles as well as the papers are in order. Those of you who bring your wards on motor bike, make sure to use helmets for self and the pillion.

9. **Presentation and Personal Appearance:** Please note that the stationery for school uniform, monogram, belt and the neck tie etc are available at the school stationery. You may avail this facility. We insist on one particular type of material and shade for uniforms. **No other shades are permitted.** Neatness in appearance is a reflection of one's character and this has a major role to play in instilling self-confidence in the student. Parents are requested to see that their children come neatly dressed to school.

10. **Vacations:** We have three major vacations during the school academic year. While preparing the calendar we have tried our best to keep in mind the needs of all. However, it has been noticed that some parents tend to extend these holidays for various reasons. You are requested to **plan your holidays in accordance with the school calendar.**

I wish you all, a very happy and fruitful Academic Year 2019-20!

With good wishes and invoking God's blessing on you,

Fr. Bikash Mondal, sdb
(Principal)