

Don Bosco School, Park Circus – Kolkata

Admission Notice: 2024 – 2025 Session

31st August 2023

General Policy

Dear Parents,

It is indeed overwhelming to know that the parents throng to DBPC for the admission of their sons. The number of seats are limited and the admission seekers are numerous. We definitely shall render our best cooperation in this regard.

The admission is based on successfully completing certain formalities and transparent procedures which include selection by lottery. Therefore, be very meticulous while filling in the Application Form online.

Don Bosco School, Park Circus is a Christian Minority Institution and as such the norms of minority institutions are applicable for the admission procedure.

The selection is done by the Principal with the help of other members of the Managing Committee. No one else in the school or outside the school is involved directly/indirectly with the admission process.

Cautionary Note:

1. Beware of touts who try to lure and misguide you during the admission-seasons.
2. We have no agencies recruiting candidates for admissions.
3. Recommendations for admission are not entertained.
4. Please do not spoil the reputation of the Institution by taking up unfair means to get an admission in school.
5. If it is discovered later that unfair means have been used by parents seeking admission, it will result in dismissal of the candidate

God bless you.

PRINCIPAL

MODIFIED

Admission Notice for Grades : Lower Kindergarten (LKG) and I

- Don Bosco School is a Christian Minority Institution and as such the norms of Minority Institutions are applicable in the Admission Process.
- **For LKG** : Candidates born between **01.04.2019** and **31.03.2020** are eligible for admission.
- **For I** : Candidates born between **01.04.2017** and **31.03.2018** are eligible for admission.

**NOTE: THERE WILL BE NO ADMISSIONS IN
GRADES - NURSERY and UKG
IN THE SESSION 2024-25.**

Admissions to Lower Kindergarten (LKG) and Grade-I 2024-2025

Apply only if you have read the School Prospectus, are satisfied with the system of education, its administration and the admission procedure mentioned below.

1. AGE GROUP : Applications may be made only for children born between:

- For LKG : 01.04.2019 - 31.03.2020
- For I : 01.04.2017 - 31.03.2018

2. APPLICATION FORM : The **Application Form link** will be available on the School **website** Kindly log on to www.donboscoparkcircus.org

Dates for Online Application Forms:

LKG : 4th, 5th & 6th September 2023

Grade I : 8th, 9th & 10th September 2023

- a) Click on the Admission Link – You will be directed to the Entab-Campus Care Portal. Click on the “**Online Registration**” and proceed. Read the guidelines carefully before filling in the Application Form Online.

(After submitting the form online, you will be directed to the payment gateway to pay the Application form fee of Rs.1000/-. After a successful transaction, you will get the payment receipt and the filled in Application form.)

Take a print out of the Acknowledgement Receipt and the Application Form on a White A4 size paper in a Portrait format.

- b) You are required to submit the Application Form (Original Print out) to the School Reception along with the following documents:
Retain a copy for yourself for further reference:
1. The application Form with a recent passport-size photograph (of the child) affixed on the *first page* of the Form.
 2. A recent photograph of the *Mother, Father and the Child together* (postcard size - in a landscape format) is to be affixed on the last page of the Application Form (*box provided*).

3. *Progress Report of the child from the school currently studying in (If home tutored, a declaration by the parents about the basic knowledge of the child in Maths (numerical) and English Language).*
4. A copy of the Online Payment Receipt.
5. Child's Immunization record.
6. SC/ST/OBC (Substantiate with valid documents in the candidate's name)
7. Photocopies of the Date of Birth proofs :
 - a. Hospital Discharge Certificate/Nursing Home Card
 - b. Birth Registration Certificate with the Corporation/Municipality.
8. Residential Address Proof –*(Electricity bill/ Land deed/ Aadhar Card of parents)*
9. *Photocopies of the Aadhar card of Father, Mother and Child (child's aadhaar is not mandatory).*
10. For Christians: a) Baptism Certificate, b) A letter of Introduction from the Parish Priest / Pastor (Original).

Application Form Submission Dates

(between 8.30 am and 11.00 am) except Sunday:

LKG : on or before 7th September 2023

Grade I : on or before 12th September 2023

NO FORMS WILL BE ACCEPTED AFTER THE DUE DATE.

- c) The School would like to meet face to face the student and his parents for an informal interaction. The interactions will take place between 3rd October and 18th October 2023. The exact date and time will be communicated to you through an SMS and Email on your registered Number and ID in the due course of time. Alternatively, one could also log on to the Entab – Campus Care to know these details (use your username and password). **Kindly check periodically for information.**

Please note :

Going through the above formalities do not ensure automatic admission or constitute any assurance on the part of the school.